

Jingl Fax Over IP

JINGL Hosted Fax Service - Fax Over IP

Our hosted PBX service provides both inbound (fax to email) and outbound (email to fax) services allowing customers to experience fully-featured hosted fax service as part of their business telephone system setup.

Inbound (fax to email) service requires Jingl Dedicated Phone Number

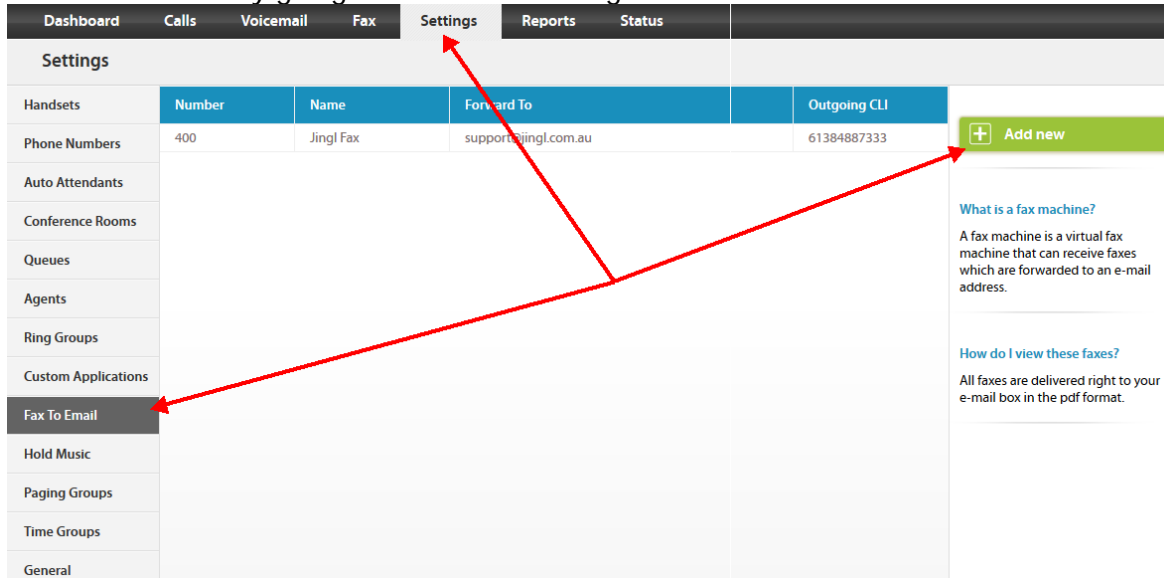
Incoming faxes are sent as a pdf attachment to a selected specific outlook email account

Outbound (email to fax) service uses Jingl Internal Fax service

PDF file is sent as an email to fax number on 'fax.jingl.com.au' domain and will be sent out as a fax.

Fax to Email Settings

Add Fax Machine by going to the Tab – ‘Settings => Fax to Email > Add new’



The screenshot shows the 'Settings' page with the 'Fax To Email' tab selected. A table lists existing fax machines:

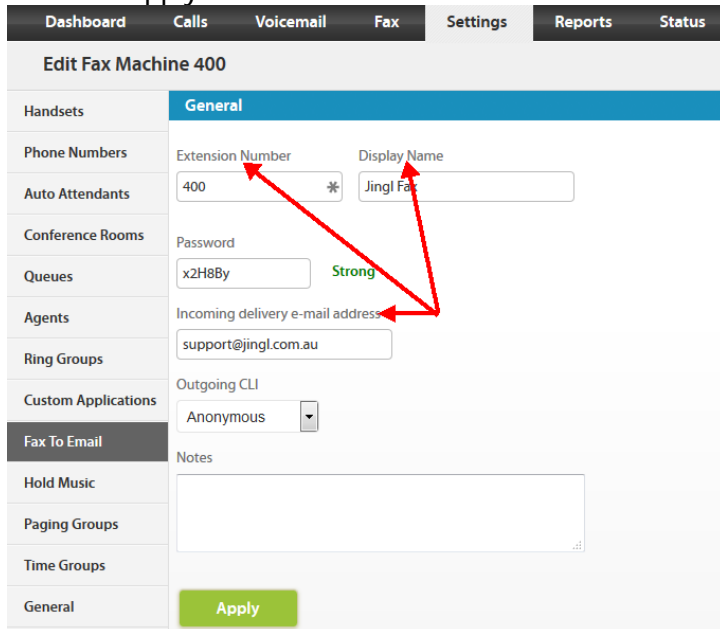
Handsets	Number	Name	Forward To	Outgoing CLI
Phone Numbers	400	Jingl Fax	support@jingl.com.au	61384887333

An 'Add new' button is visible on the right. Red arrows point from the 'Settings' tab, the 'Fax To Email' tab, and the 'Add new' button.

What is a fax machine?
A fax machine is a virtual fax machine that can receive faxes which are forwarded to an e-mail address.

How do I view these faxes?
All faxes are delivered right to your e-mail box in the pdf format.

Configure Fax Machine by entering Extension Number; Display Name; Incoming delivery e-mail address Then Hit Apply



The screenshot shows the 'Edit Fax Machine 400' configuration page. The 'General' tab is selected. The following fields are highlighted with red arrows:

- Extension Number:** 400
- Display Name:** Jingl Fax
- Incoming delivery e-mail address:** support@jingl.com.au

Other visible fields include Password (x2H8By, Strong), Outgoing CLI (Anonymous), and a Notes field. An 'Apply' button is at the bottom.

Record the 'Extension Number'

Note: the Incoming Delivery E-Mail Address is where ALL faxes will be delivered as pdf attachments

Dashboard	Calls	Voicemail	Fax	Settings	Reports	Status
Edit Fax Machine 400						
Handsets	General					
Phone Numbers	Extension Number	Display Name				
Auto Attendants	400 *	Jingl Fax				
Conference Rooms	Password					
Queues	x2H8By	Strong				
Agents	Incoming delivery e-mail address					
Ring Groups	support@jingl.com.au					
Custom Applications	Outgoing CLI					
Fax To Email	Anonymous					
Hold Music	Notes					
Paging Groups						
Time Groups						
General	Apply					

Configure Dedicated Jingl Phone Number for Jingl Incoming Fax Service

Select a Free available Phone Number and the set the Incoming Call Logic to divert to Fax machine

Go to 'Settings' Tab; 'Settings => Phone Numbers>

Dashboard	Calls	Voicemail	Fax	Settings	Reports
Settings					
Handsets	Number		Incoming Call Logic		
Phone Numbers	AA 12345678		Divert to fax 400 (Jingl Fax)		

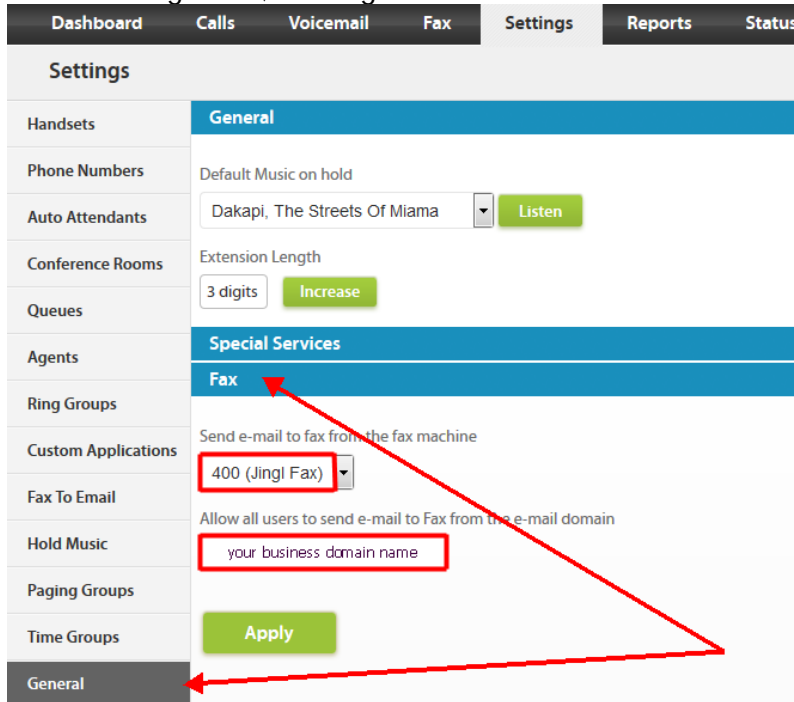
Select Default Incoming Call Action – Divert to fax machine

Select fax machine. Then Hit Apply

Handsets	General	
Phone Numbers	Add Action Defines what happens to a call based on Time Groups	
Auto Attendants	Default Incoming Call Action	
Conference Rooms	Divert to fax machine	400 (Jingl Fax)
Queues		

Email to Fax Settings

Go to 'Settings' Tab; 'Settings => General > Fax



Dashboard Calls Voicemail Fax Settings Reports Status

Settings

Handsets **General**

Phone Numbers Default Music on hold

Auto Attendants Dakapi, The Streets Of Miama Listen

Conference Rooms Extension Length

Queues 3 digits Increase

Agents **Special Services**

Ring Groups **Fax**

Custom Applications Send e-mail to fax from the fax machine

Fax To Email 400 (Jingl Fax)

Hold Music Allow all users to send e-mail to Fax from the e-mail domain

Paging Groups your business domain name

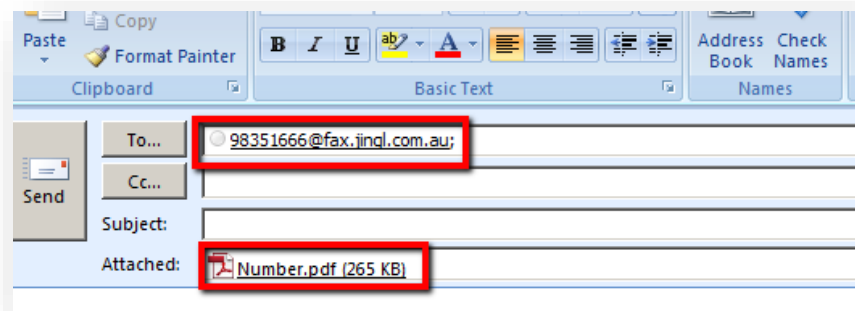
Time Groups Apply

General

Enter the default Fax Machine extension number and account's email domain here and click Apply.

Sending Email to Fax

You can send PDF files as faxing using our outlook. Simply send PDF file as an email to fax number on 'fax.jingl.com.au' domain and it will be sent out as a fax. Example; attach a PDF file and send an email to 0398351666@fax.jingl.com.au. Attached file will be sent out as a FAX to 0398351666.



This way the fax message will be sent out from the account's default Fax Machine which is set up in the 'General/Fax' tab under 'Settings'.

To send fax message from any other extension, simply append the Fax Machine extension number after fax number where you wish to send the fax message. For example, to send a fax message to '0398351666' from virtual fax machine extension '3000', send the email in the following format:

'0398351666#3000@fax.jingl.com.au'

By sending the fax to the above email address, this will fax the attached PDF file to '0398351666' from the virtual fax number '3000'.